



EAST HAVEN DEPARTMENT OF POLICE SERVICES

471 NORTH HIGH STREET • EAST HAVEN, CONNECTICUT 06512

Mayor Joseph A. Carfora



Honorable Board of
Police Commissioners

HONORABLE BOARD OF POLICE COMMISSIONERS

REGULAR MONTHLY MEETING

JANUARY 31, 2023 AT 7:00 PM

471 NORTH HIGH STREET

EAST HAVEN, CT

COMMISSIONERS PRESENT: Chairman Dominic Balletto (presiding), Vice Chairman Joseph DiSilvestro, Commissioner Paul Carbo, Commissioner Dianne Romans

ALSO PRESENT: Chief Edward Lennon, Deputy Chief Patrick Tracy, Clerk Marsha Maldonado

Chairman Balletto called the meeting to order at 7:00 PM.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call – Clerk Maldonado; quorum obtained.
4. Announcement(s)
5. Consider and act upon the approval of the Monthly Meeting minutes of December 20, 2022
Vice Chairman DiSilvestro made a motion to accept and approve the Monthly Meeting minutes of December 20, 2022, as received; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.
6. Consider and act upon the approval of the Monthly Reports (December 2022 and January 2023)
Vice Chairman DiSilvestro made a motion to accept and approve the monthly reports as received; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.
7. Consider and act upon Committee Reports & Recommendations
8. Public Comment
9. Correspondence Received/Sent
 - a. Jim Coady (Grannis/Letis Court) via voice message – Request for animal crossing signage to help curtail excessive speeding. Pending formal written request.
 - b. Mark Harris (Massachusetts Avenue) via voice message – Request for speed humps. Pending formal written request.

- c. Sandra Moody (Viking Street) via voice message and email – Request for DO NOT BLOCK DRIVEWAY/NO PARKING WITHIN [distance of driveway] signage. Chairman Balletto deferred to Traffic & Public Safety Committee for review.
- d. Anonymous Caller via voice message – Request for traffic light at the intersection of Willow Street and North High Street. As Route 100 is a state road, caller will be advised to contact CTDOT.

10. Department Updates (Chief Lennon)

- a. Personnel Matters/Injured Employees – One (1) patrol vacancy; qualified candidates are scarce.
- b. Overtime – Slightly higher than this same pay period last fiscal year but still within range.
- c. Awards & Commendations
- d. Noteworthy News
 - i. Bare Necessities Diaper Drive – February 1 – 15, 2023
 - ii. PAL Bingo Night Fundraiser – February 24, 2023
 - iii. ALICE Training for Civilian Town Employees – February 1 & 9, 2023
 - iv. K9 Unit – Grant award from USPCA AKC REUNITE “Adopt a K9 Cop” strictly for the purchase of a canine (upon the retirement of K9 Ace)
 - v. CALEA Reaccreditation (4 year) Onsite Assessment – February 20 – 23, 2023
 - vi. Chairman Balletto thanked the Chief, DC and Miss Maldonado for including the Board in the Awards Ceremony; very well done.

11. Old Business

- a. Chairman Balletto made a motion to send a follow up letter to Mayor Carfora and Public Works pursuant to correspondence sent in July and October 2022 addressing the trees obstructing a stop sign on Dodge and Prospect Avenues which has not been remediated to date; seconded by Vice Chairman DiSilvestro. All in favor. No one opposed or abstained. Motion carried unanimously.

12. New Business

- a. Discussion and approval of revised policies 206.4 (Harassment), 606.6 (Emergency Mobilization and Preparedness), 701.6 (Towing of Motor Vehicles)

Deputy Chief Tracy explained the minor policy revisions: Policy 206.4 was previously changed from a sexual harassment policy to a more encompassing general harassment policy as we felt it was not strong enough and needed further updates and additional components to comply with the law. Policy 606.6 was modified to identify how the public would be notified should there be an incident in Town that would require public sheltering – additional guidance as to how that notification would happen (i.e., Everbridge). Policy 701.6 puts our current practice (that we have done for many years already) into a written policy and the documentation (form H114 in triplicate) that needs to be completed/submitted/filed appropriately. Chief Lennon further noted that these modifications were things we already do, however, the CALEA Assessor wanted it put in writing.

Vice Chairman DiSilvestro made a motion to approve revised policy 206.4 (Harassment) with an issue date of January 31, 2023 and effective date of February 15, 2023; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 606.6 (Emergency Mobilization and Preparedness) with an issue date of January 31, 2023 and effective date of February 15, 2023; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 701.6 (Towing of Motor Vehicles) with an issue date of January 31, 2023 and effective date of February 15, 2023; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

13. Adjournment

Vice Chairman DiSilvestro made a motion to adjourn; seconded by Commissioner Romans. All in favor. Chairman Balletto adjourned the meeting at 7:20 PM.

Respectfully submitted,

Marsha M. Maldonado
Clerk to the Honorable Board of Police Commissioners

[Audio recording on file – duration 19:33]